



2435 Gill Road  
 Port Clinton, Ohio 43452  
 www.fellhauermsi.com

## Service Maintenance Contract Heating and Cooling

Name \_\_\_\_\_ \$85.00 per unit for Heating Inspection \_\_\_\_\_

Address \_\_\_\_\_ \$85.00 per unit for Cooling Inspection \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

**Service Maintenance includes the following:**

Annual equipment inspection on a scheduled basis at reduced rates. Provides for cleaning and adjustment of your system. (heating and/or cooling) A multi-point inspection to assure maximum efficiency and safety.

**MULTI-POINT INSPECTION INCLUDES:**

<ul style="list-style-type: none"> <li>• Check voltage, amperage, and electrically operated components</li> </ul>	<ul style="list-style-type: none"> <li>• Check and adjust tension on all belts</li> </ul>
<ul style="list-style-type: none"> <li>• Check operating pressures</li> </ul>	<ul style="list-style-type: none"> <li>• Check compressor contacts</li> </ul>
<ul style="list-style-type: none"> <li>• Check Leaks, lubricate parts</li> </ul>	<ul style="list-style-type: none"> <li>• Clean condensing coil and clear condensate drain (AC)</li> </ul>
<ul style="list-style-type: none"> <li>• Replace parts</li> </ul>	<ul style="list-style-type: none"> <li>• Check all wiring and connections</li> </ul>
<ul style="list-style-type: none"> <li>• Assure adequate refrigerant charge</li> </ul>	<ul style="list-style-type: none"> <li>• Clean and adjust thermostat</li> </ul>

1. All parts required for repair or service, with the exception of parts under warranty, will be provided at 10% discount.
2. Priority Emergency Service is provided at no additional charge during normal working hours (8am-5pm Mon-Fri). For after hour calls, weekends and holidays an emergency service charge of \$95.00 (reduced from the standard fee of \$150.00) plus hourly rate and material will be collected at time of service.
3. Complete customer instruction in the use and operation of all systems.

EXAMPLE OF SAVINGS	(PMC) Preventive Maintenance Customer	
	PMC	NON PMC
EMG SRV CALL	\$95.00	\$150.00
15% PARTS (example)	\$85.00	\$100.00

**Contract Agreement:**

1. This agreement includes all electrically operated components. It does not cover labor for duct work, flue pipes, balancing, or plumbing.
2. Fellhauer Mechanical Systems Inc. reserves the right to cancel this agreement if upon initial inspection, the equipment or working conditions are such as to create an unsafe environment or the service will be unsatisfactory to either party.
3. This agreement does not include work required due to negligence, misuse of equipment, or damage due to freezing, flood, fire, or acts of God.
4. **Full payment is due upon signing. The agreement will “automatically” renew annually unless the Contract is cancelled by either party. The contract is based on a calendar year.**
- 5.

This acknowledges the receipt of \$ \_\_\_\_\_ for \_\_\_\_\_ inspection(s) in the coming year.

Cash/Check # \_\_\_\_\_ Credit Card # \_\_\_\_\_ M/C VISA DISC.

Expiration date \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Service Representative Signature \_\_\_\_\_

**Electrical • Plumbing • HVAC**  
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